

City Of Torrington

Torrington Parks and Recreation
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Coe Memorial Park Committee Meeting Motion Form

Meeting Date:	January 23, 2013	Chairperson:	Susan Coe Holbrook
Meeting Location:	City Hall Auditorium	Recorder:	Margaret Keywan
Meeting – Start Time:	5:03 p.m.	Meeting – End Time:	5:47 p.m.
<i>*Please attach Meeting Agenda for reference.</i>			

Meeting Attendance:	
Susan Coe Holbrook	Mary Zbell
Dr. Isadore Temkin	Marc Trivella
Margaret Keywan	Lori Chiron
	Absent: Mark McEachern
Also Attending: Nancy Holbrook, Frank Pennington	

Motion:	2nd By:	# In Favor	# Opposed	# Abstain	Action - Commission Response
Motion By – Dr. Isadore Temkin to approve the minutes of the December 19, 2012 meeting.	Mary Zbell	5	0	0	Motion Approved.
Motion By – Dr Isadore Temkin to reject the Construction Administration Contract by Fuss and O'Neill for an additional \$13,500 unless additional information can be presented.	Mary Zbell	5	0	0	The Fuss & O'Neill Contract was approved at a Special Joint Meeting with the Parks and Recreation Commission on 2/7/13.
Motion By – Mary Zbell that monthly rentals be included in the monthly meeting packet, and present the Committee with all rental fees in 2012 and 2013 to date	Dr. Temkin	5	0	0	A tracking sheet with the rental fees received for 2012 and 2013 to date will be provided in the February meeting packet.
A Permanent Motion by Margaret Keywan for the re-imbusement of the 11Mity-Lite Tables to be included in Park & Recreation budget for 2013-2014.This Motion shall remain permanent until reimbursement is made or decided upon by the Probate Court	Marc Trivella	5	0	0	The Park & Recreation Department does not plan to include a line item for purchasing tables for Coe Memorial Park in the <u>2013-14</u> Parks and Recreation Budget.

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<p><u>Motion By</u> – Dr Isadore Temkin to have the amount of \$11,780.87 for the CL&P bills reimbursed or otherwise decided upon by the Probate Court.</p>	Margaret Keywan	5	0	0	<p>The Parks and Recreation Commission continues to support the decision to reimburse funds into the trust over five fiscal years including the current one, in order to compensate for electric charges that were processed under the wrong account.</p> <p>The Parks and Recreation Department budgeted \$2,690.73 in this year's Parks budget to transfer to Coe as repayment. The Parks and Recreation Department plans to budget \$7,202.08 from the Parks Budget over the next 4 years to pay the balance in full. The amount to be reimbursed each year will be \$1,800.52 for FY 13/14, FY 14/15, FY 15/16, and FY 16/17.</p>
<p><u>Motion By</u> –Margaret Keywan to reduce the present budget by <u>5%</u>.</p>	Mary Zbell	5	0	0	<p>The decision for a 5% decrease was reversed and the committee approved the budget in the amount of \$151,512 with a 0% increase for FY 13/14. The budget in the amount of \$151,512 was approved at a Special Joint Meeting with the Parks and Recreation Commission on 2/7/13.</p>
<p><u>Motion By</u> – Mary Zbell to see the garden contract with SRG prior to signing.</p>	Marc Trivella	5	0	0	<p>The City will proceed with current contract negotiated between the City and Still River Gardens. The Commission and Coe Memorial Park Committee will be provided with a signed copy of the contract.</p>
<p><u>Motion By</u> – Marc Trivella to adjourn the meeting at 5:47 p.m.</p>	Mary Zbell	5	0	0	<p>Motion Approved.</p>

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